

*Your skills. Your future.*

**TASTAFE  
BKSB USER GUIDE  
FOR INTERNATIONAL  
STUDENTS**



**1300 655 307**  
**[www.tastafe.tas.edu.au](http://www.tastafe.tas.edu.au)**

RTO 60142 | CRICOS 03041M



# Basic Key Skills Builder (bksb)

## What is bksb?

bksb is an on-line assessment to review your Literacy and Numeracy (English and Mathematic) skills and is offered to potential students for TasTAFE for Nursing qualifications. **International students are only required to complete the numeracy component of the assessment.**

This assessment is used as a benchmark for entry into Nursing qualifications for teachers to support students. Upon completion, students receive a level which matches the Australian Core Skills Framework (ACSF).

## Before you complete bksb

You must complete the Initial Assessment for Mathematics. The assessment must be undertaken individually and without help from others.

If you think you may need additional support with bksb, please contact TasTAFE at [bksb.support@tastafe.tas.edu.au](mailto:bksb.support@tastafe.tas.edu.au)

Please consider the following before starting the assessment:

- you can stop and continue the assessment in multiple sittings if needed
- when doing the assessment, allow approximately 30-60 minutes
- only the initial assessment is required, the diagnostic assessment is not required, unless you are instructed to complete it specifically.
- you may use a calculator for the Maths section
- it is recommended that you do the bksb assessment on a computer or tablet rather than a phone
- your login details will be provided to you via e-mail. Your username will be based on your name. Your password will be set as your date of birth (in format DDMMYYYY).
- it is recommended you look at the tutorial first as it goes through the different question types and how to answer the questions.

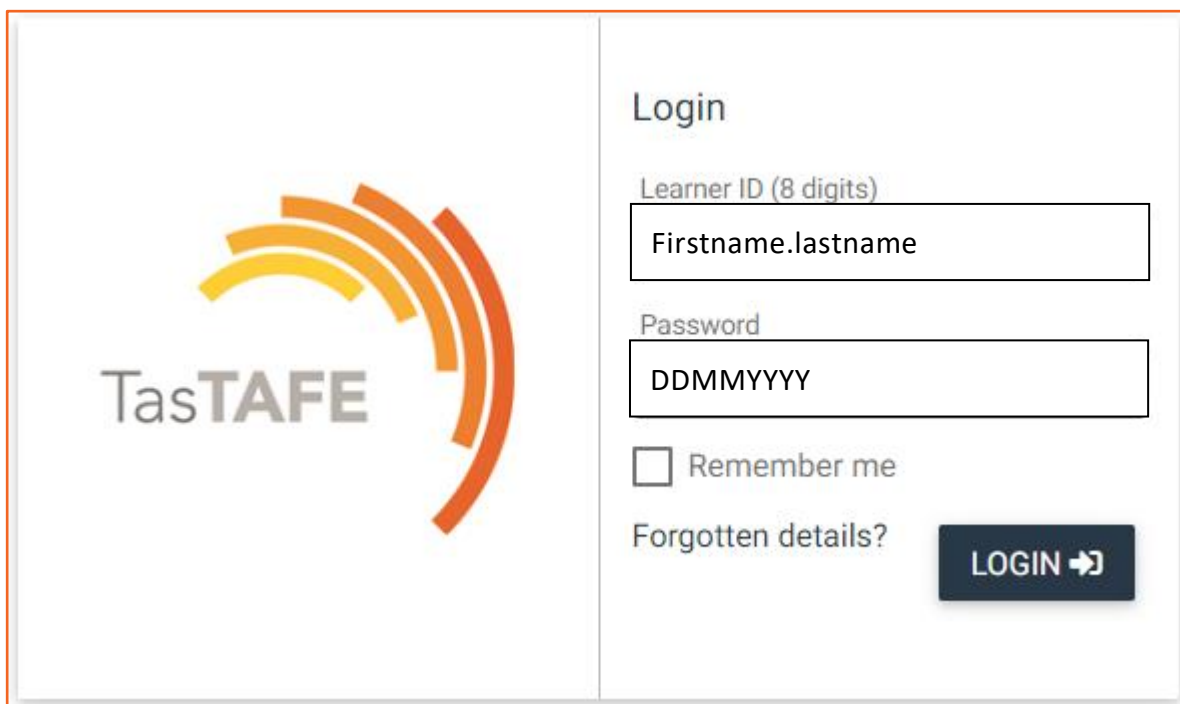
Specific accessibility features can be adjusted in the settings menu in the top left of your screen as you commence the assessment. These features will not help you with answers to the assessment. **Note:** The information you provide, including your results, is accessed only by TasTAFE and GETI staff and is used for processing applications and for staff to identify educational support needs.

The information gathered will be managed in accordance with the *Personal Information Protection Act 2004* which underpins TasTAFE's Personal Information Protection Policy.

# Student User Guide

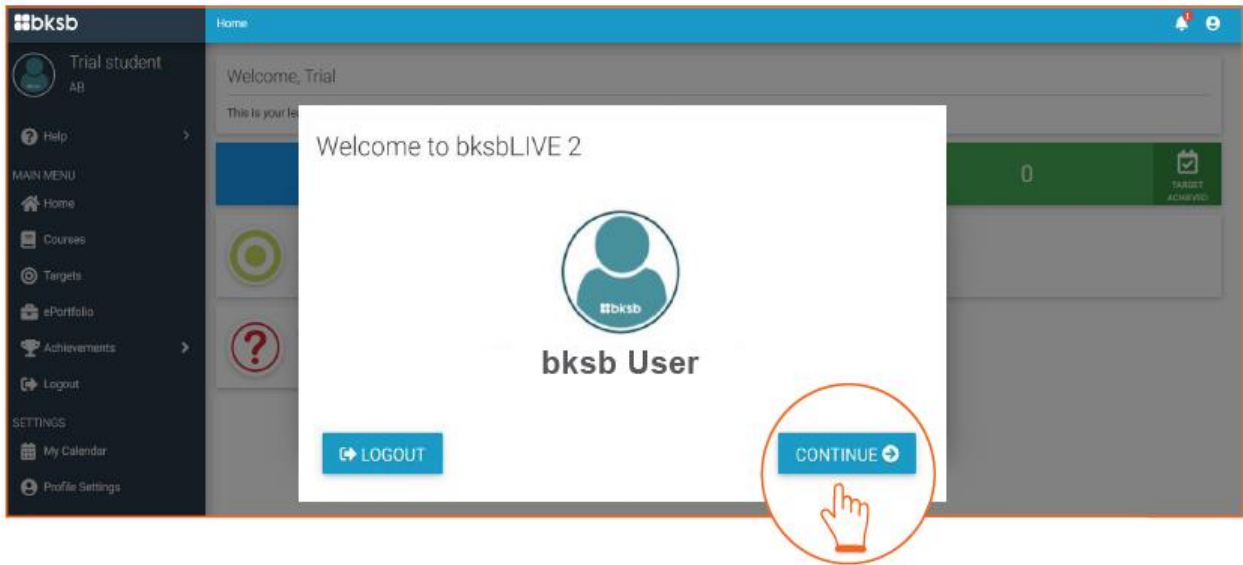
To complete the bksb Maths Assessment:

- go to <https://tastafe.bksblive2.com.au/>
- enter your login details, including your username and password
- your username is your firstname.lastname
- your password is your date of birth (DDMMYYYY)
- then click the LOGIN button.

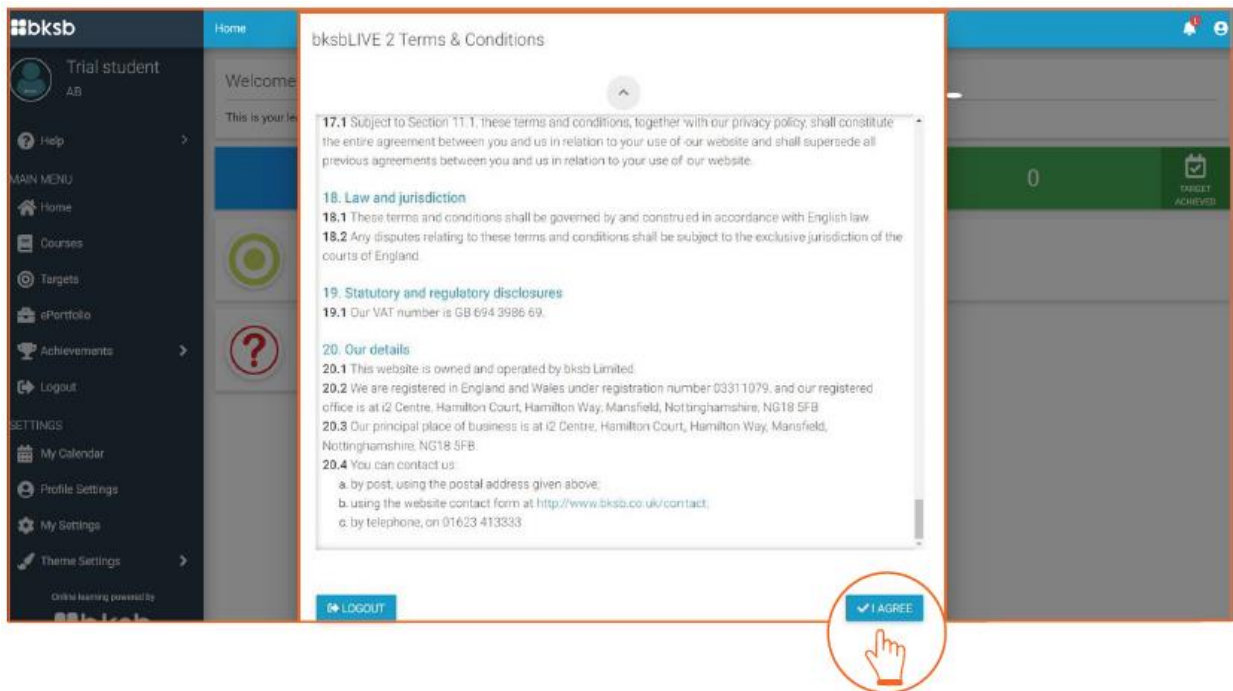


The screenshot shows the login interface for TasTAFE. On the left is the TasTAFE logo, which consists of the text 'TasTAFE' and a graphic of four curved lines in shades of orange and yellow. On the right, under the heading 'Login', there are two input fields: 'Learner ID (8 digits)' with the placeholder text 'Firstname.lastname', and 'Password' with the placeholder text 'DDMMYYYY'. Below these fields is a checkbox labeled 'Remember me'. At the bottom left of the login section is the text 'Forgotten details?'. At the bottom right is a dark blue button with the text 'LOGIN' and a right-pointing arrow.

- on the BKSb home screen – click ‘continue’



- read the terms and conditions, scroll down, and click agree to continue



- you will be asked to change your password

## Change Password

You must now update your password before you start using bksbLIVE 2.

**Current Password\***

**New Password\***

**Confirm Password\***

[LOGOUT](#)
[GENERATE PASSWORD](#)
[CHANGE PASSWORD](#)

- it is recommended to start with the **Tutorial** first, then complete the Maths Initial Assessment

Welcome,

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This is your learning dashboard. Here you'll find an overview of your current progress and where to go next.

0

NEW TARGET

0

TARGET OVERDUE

0

TARGET ACHIEVED

FOCUS English & Maths

2 Courses

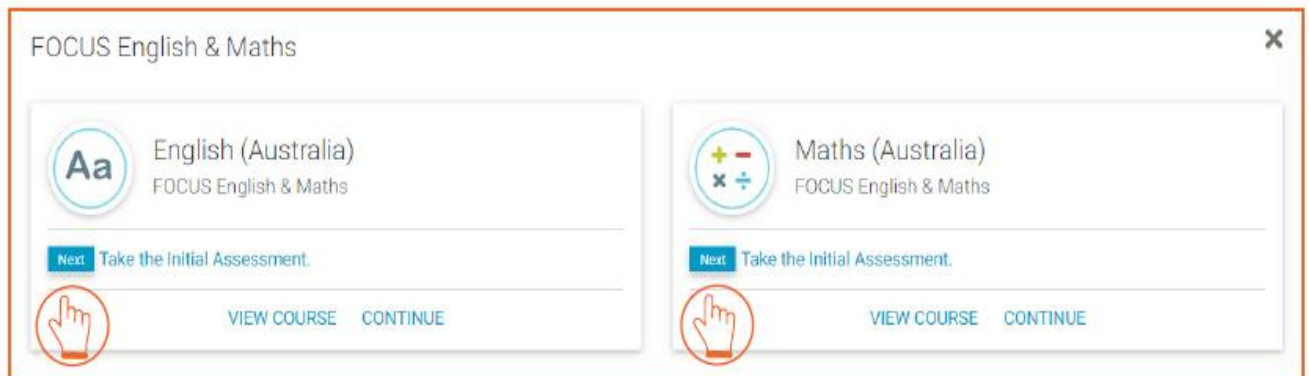
Tutorials

1 Course

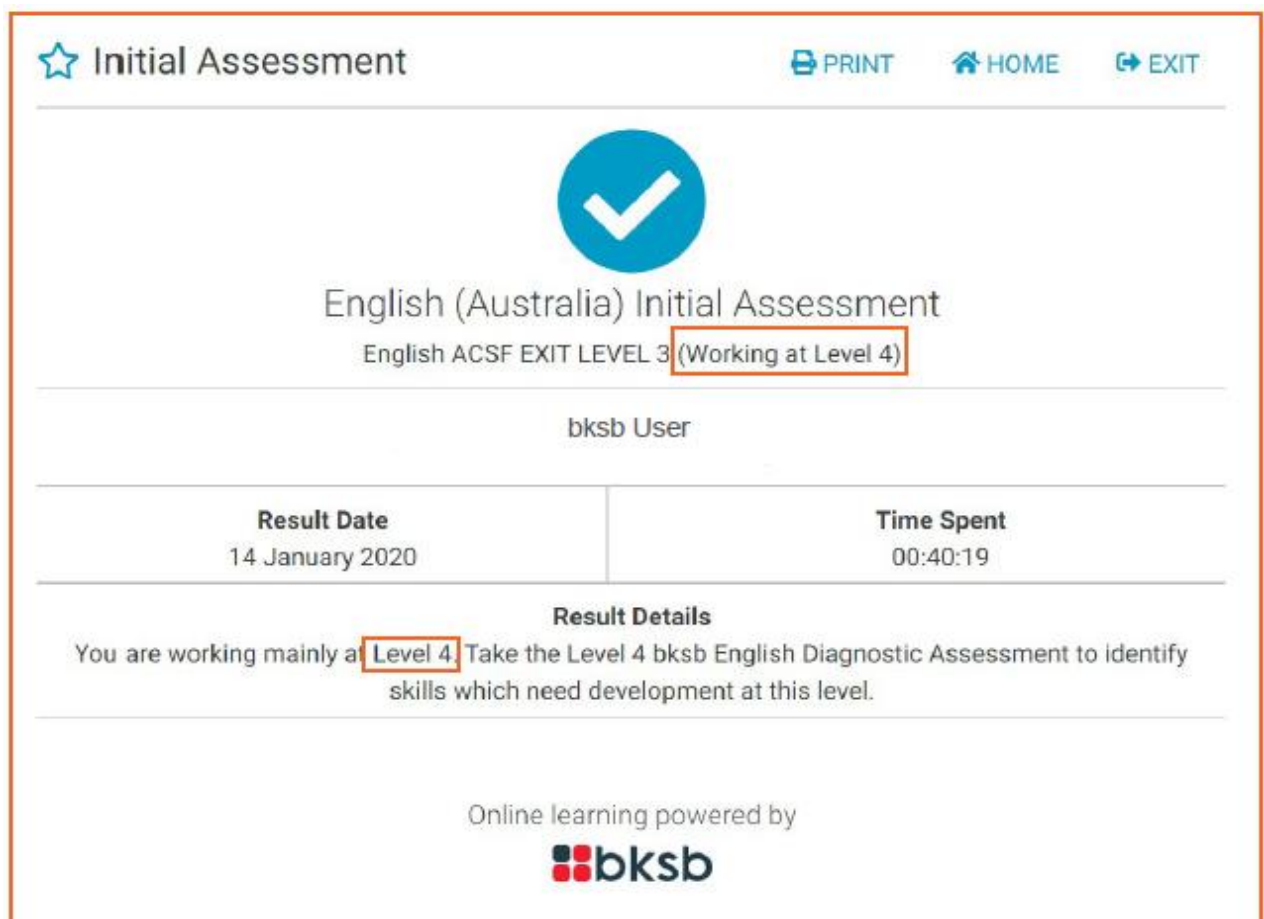
Questionnaires

1 Questionnaires

- once you have selected 'FOCUS English & Maths' select the Initial Assessment for Maths. These assessments are shown on the one page, beside each other. Allow 30-60 minutes for the assessment



- after completion of the Initial Assessment you will be presented with a result from level 1-5, where 5 is the highest



- after the Initial Assessment, you will be prompted to progress to the Diagnostic Assessment. This is not required unless you have been asked to complete it

## Further Help

For help with bksb such as access issues and password resets, please contact TasTAFE via e-mail at [bksb.support@tastafe.tas.edu.au](mailto:bksb.support@tastafe.tas.edu.au)

For updates on your application to study with TasTAFE, please contact GETI.